Article Editing Review Request Form

Instructions: Complete and submit this form if you are requesting an article/paper to be edited by a professional editor. A copy of the form will be kept on file as a record of all articles/papers submitted for professional editing through the Experiment Station.

1. Name of author/authors ________________________________________

2. Title of Manuscript (attach a copy of the manuscript) ______________________

3. Title of the journal publication/conference proceedings to which proposed article/paper is to be submitted. ______________________

4. Account to which editing expense is to be charged:

   ____ Project funds of faculty member (#____________________)
   ____ Incentive account of faculty member (#____________________)
   ____ Other account of faculty member (#____________________)
   ____ Request a department account (See DEO).
     (account approved by DEO _______)

     DEO Signature ______________________________

5. Name of preferred professional editor: ______________________

6. Alternate professional editor choice: ______________________

7. Please remember to place the Experiment Station Project Number on all manuscripts along with an appropriate statement as follows:

   This article/paper is a product of the Iowa Agriculture and Home Economics Experiment Station, Ames, Iowa. Project No. 3813 and sponsored by Hatch Act and State of Iowa funds.

8. Requested by: ______________________

9. Comments: ______________________

10. Authorization (DEO) ______________________

   Date: ______________________