

Department of Agricultural Education & Studies

AgEdS 617

Guidelines to Follow for Professional Internships

Course Description

AgEdS 617. Professional Internship for Agricultural Educators. Cr. 1-6 each time taken, maximum of 6. F.S.SS. Prereq: Permission of instructor. Analysis of the roles and activities of professionals in agricultural education. Supervised professional field-based experience in public and private settings.

- A. AgEdS 617 Procedures for Graduate Students seeking Teacher Certification. Those students seeking teacher certification should refer to the Student Teaching Handbook for guidance for completing AgEdS 617.
- B. AgEdS 617 Procedures for other Graduate Students
 1. The graduate student desiring to conduct a professional internship in Agricultural Education needs to identify a professor in Agricultural Education with graduate status, to discuss ideas for the internship. The activity must be associated with Agricultural Education teaching & learning processes (e.g. Evaluation, Learning Systems, Delivery Systems, Program Planning, Needs Assessment or Administration).
 2. In cooperation with the faculty member selected to be in charge of the AgEdS 617 experience, the student will develop a written plan to match the credit level. The written plan should include the following:
 - a) Identify purpose & objectives
 - b) Description of the overall activities to be conducted to meet objectives
 - c) Describe expectations
 - d) Describe outputs
 - e) Determine timelines & due dates
 - f) Describe evaluation checkpoints & mechanisms
 - g) Describe the reflection & reporting process
 3. The written plan should be signed by the student and the professor-in-charge of the program as identified in #1 above. A copy of the plan should be kept in the student's file and one given to the student.
 4. If there is a "third-party" involved (e.g. shadowing an Extension professional etc), the professor-in-charge should collect input from the "third-party" regarding an evaluation of the experience/performance of the student.